



Client Preparation Worksheet

20 QUESTIONS TO ANSWER BEFORE STARTING A REMODELING PROJECT

Please take some time to really think about the following questions in preparation for our first meeting. These questions will help you think through the project you are contemplating. It's a worksheet just for your own use; although these are the questions that will ultimately need to be answered before anyone undertakes your remodeling project. In the meantime, start looking through magazines and tear out pictures of what you like.

1. Describe your current house. What do you like about it? What don't you like about it? What is missing?

2. Do you want to change the space that you have? Define the areas of your home that you want to change. _____

3. Do you need any more room? Describe. _____

4. Are your children grown and moved out and/or your lifestyle is changing? _____

5. If you are thinking about adding on, what functions or activities will you be housing in the new space? _____

6. What kind of space do you need? Example: bedrooms, master suite, expanded kitchen, bathrooms. _____

7. What do you think the addition/renovation should look like? _____

8. How much can you realistically afford to spend? _____

9. How soon would you like to be settled into your new addition/renovation? Are there any specific time restraints? Example: wedding, holiday etc.

10. Do you have any strong ideas about design styles? _____

11. Who will be the primary contact with your project? _____

12. What qualities are you looking for in a remodeling contractor? _____

13. How much time do you have to be involved in the design and construction process? _____

14. Do you plan to do any of the work yourself? _____

15. How much disruption can you tolerate to add on to or renovation your home?

16. What are some of the problems that you perceive you might run into when you start this project? _____

17. What bothers you about people in our industry? _____

18. Do you have your mortgage survey/plot plan available? Yes No
19. Do you need help with financing? Yes No
20. What do you perceive are the consequences if you do not move forward with this project? _____
